Leckhampton
C of E Primary School

Job Description

Main Scale Classroom Teacher

Job Title: Class Teacher

Salary Scale Point: Main Scale/UPS as appropriate

Relationships
The post holder is responsible to the Headteacher for his/her teaching duties and responsibilities and for teaching tasks and (if relevant) for the supervision of the work of a teaching assistant.

Purpose of the Job
To have responsibility for teaching an assigned class and to be responsible for the day to day work and management of the class and the safety and welfare of the pupils.

Generic Responsibilities
To promote and demonstrate the School's vision, values, aims.

To promote the objectives of the school and maintain its philosophy of education.

To meet and conform to the appropriate standards set out in the Teachers Standards 2013 and the current School Teacher's Pay and Conditions document or such other revised document/s as identified by the Department for Education.

To follow any current and applicable School Policies under the direction of the Headteacher.

Specific Responsibilities:
To create and manage a caring, supportive, purposeful and stimulating learning environment.

To plan and prepare lessons in order to deliver the National Curriculum.

To identify clear teaching objectives and learning outcomes with appropriate challenge and high expectations.

To organise and manage groups or individual pupils ensuring their learning needs are met.

To have clear rules and routines for behaviour in classrooms, and take responsibility for promoting good and courteous behaviour both in classrooms and around the school, in accordance with the school's behaviour policy.

To plan opportunities to develop the social, moral, cultural and emotional aspects of pupils' learning.

To maintain a regular system of monitoring, assessment record keeping and reporting of pupils' progress.

To prepare appropriate records for the transfer of pupils.

To communicate and consult with parents on all aspects of their children's education – academic, social and emotional.

To work positively and supportively as part of a year team, including planning work and effectively deploying support staff and parent helpers in the classroom.

To actively take part in professional development, sharing expertise and experiences as required.

To actively extend own professional learning using collaborative study, attendance at INSET, staff development meetings and reading to keep abreast of new developments.

To work alongside other members of staff to review and innovate the curriculum.

To participate as required in meetings with colleagues, other professionals and parents.

To make a positive contribution to the wider life and ethos of the school.

To lead extracurricular activities which support pupils' wider enjoyment of school life.

To follow guidance and support from members of the leadership team.

To actively and positively participate in performance management reviews.

To carry out any other duty which is deemed reasonable by the Headteacher.

Special Conditions

The postholder will be subject to an enhanced DBS disclosure and suitability check to satisfy child protection requirements. The post is exempt from the provisions of the Rehabilitation of Offenders Act and all convictions or cautions must be declared.

At all times ensure that priority is given to the safeguarding of young people and that Child Protection and Safeguarding Policies and Procedures are followed.

This Job Description may be amended at any time, according to the changing priorities of the School as identified within the School's strategic plan and in consultation with the post holder.

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Signed by Miss S Porter Signed by

for and on behalf of

Leckhampton C of E Primary School

Date …….. …….

Leckhampton C of E Primary is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.