



Leckhampton

C of E Primary School

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Dear Parents

I am sure that many of you will have recently heard on the news that the Government has made amendments to the 2006 regulations with regard to allowing Headteachers to grant leave of absence for the purpose of a family holiday in special circumstances of up to 10 school days per year.

Please see the section below taken from the Department for Education website;

The Education (Pupil Registration) (England) Regulations 2006 Amendments have been made to the 2006 regulations in the [Education \(Pupil Registration\) \(England\) \(Amendment\) Regulations 2013](#). These amendments, as described below, will come into force on 1 September 2013.

Term-time holiday

The [Education \(Pupil Registration\) \(England\) Regulations 2006](#) currently allow headteachers to grant leave of absence for the purpose of a family holiday during term time in “special circumstances” of up to ten school days leave per year. Headteachers can also grant extended leave for more than ten school days in exceptional circumstances.

Amendments to the 2006 regulations remove references to family holiday and extended leave as well as the statutory threshold of ten school days. The amendments make clear that headteachers may not grant any leave of absence during term time unless there are exceptional circumstances. Headteachers should determine the number of school days a child can be away from school if the leave is granted.

As stated in the regulations, Headteachers may now only grant leave in exceptional circumstances.

Due to these amendments, the school has had to review the use of its “blue holiday form”, however we do understand that there are exceptional circumstances under which a parent may legitimately request leave of absence for a child.

We now ask that parents and carers contact the school at least two weeks prior to the requested leave dates in writing, outlining the **exceptional** circumstances as to why leave must be taken in term time.

Should a parent/carer wish to discuss the circumstances around a leave request prior to putting it in writing, I would be more than happy to arrange a time to meet.

Yours sincerely

S J Porter
Headteacher

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