

## Welcome to our first edition of the school expansion weekly update!

Each Friday, we will publish an update for parents, which will be shared on our school website for all members of the community to see. As you would expect, some weeks will have more information than others and we may from time to time send out additional communication at other times during the week if we feel this would be useful.

On Thursday the project team met for the Launch Meeting following the planning decision last week. A great deal of work has already been done in preparation for the project as you might expect, including surveys and building condition checks. The team includes representatives from Roberts Limbrick, GCC, Speller Metcalfe and the governors. There are also individuals who manage the compliance of Health and Safety and also a Chartered Quantity Surveyor on the team.

It is anticipated that the construction team, Speller Metcalfe will arrive on site during the half term week in readiness for commencing work after half term. No construction workers will be allowed in the school building unless they have informed the school of the nature of their visit and this is approved by the site manager. They will be required to sign in and will be accompanied by the site manager or a member of school staff. There is a very clear code of conduct for construction teams, especially those who work on school sites. The necessary safeguarding measures have already been put in place and we will be working with the team to update our fire safety plan regularly. We already undertake regular fire drills with the children during the academic year, so this will form part of the school's fire drill overview.

Weekly meetings will take place with the site manager and senior team and a daily update will take place with me to ensure that any issues or concerns are resolved quickly. Monthly updates will be posted on Church Road and Hall Road for residents and parents to see progress and there may be an opportunity to meet the team at some point in the near future. A contact telephone number for Speller Metcalfe will be posted on signage for the general public, so that they can contact a representative if there are any serious concerns regarding the construction works.

Contractors will avoid arrivals and deliveries at the start and end of the school day and will coordinate these with the school. All vehicles related to the project will display a Speller Metcalfe sign in the windscreen when parked, however it is anticipated that vehicles will be parked within the compound.

As highlighted, the first phase of the works is the building of the new hall and kitchen. The plans are still available on our website, as well as phasing drawings.

Speller Metcalfe will lead an assembly for the children and there will an opportunity for the children to understand more about buildings and construction where there are curriculum links.

Communications will be sent to the local residents sharing key information which will come directly from Speller Metcalfe. We have the section on our website School Expansion and members of the general public can access information from the school as already highlighted.

I hope that you will find the updates useful, whilst appreciating that information will be issued in a timely and manageable way for both families and the school.

We are still looking to fill two vacancies on our Travel Working Party and I would be most grateful if parents would consider this important role which was mentioned in the most recent bulletin. Please do get in touch if you would like to know more about the Travel Working Party.

Best wishes  
Sam Porter