

Review of Travel Action Plan July 2021

Actions for 2020-21 agreed by the TWG on 2nd October 2020.

Strategy	Measure	Review 2019-20	Actions for 2020-21	Proposed Completion Date	Action Completed?
W3	Participation in 'Walk to School' initiatives to encourage walking to the School. This will be promoted via the school website and newsletters. Incentives will be provided to walk to school during. www.livingstreets.org.uk/walk-to-school/primary-schools	Two successful Walk to School weeks have taken place, with a third planned prior to lockdown.	Termly Walk to School weeks will take place this year, using a simplified format to take account of COVID restrictions. Representatives from Pupil Parliament will help to organise and promote these events. First Walk to School Week 7 th -11 th Dec 2020. Walk to School weeks not completed due to COVID.	July 2021	Autumn Term Walk to School week completed. Subsequent weeks didn't take place due to COVID.
S4	Scooter Leaflet Produce a leaflet for pupils and parents that provides information on how to scooter safely.	Scooter leaflet content was prepared by last year's Pupil Parliament, but not published due to lockdown.	ST will work with Pupil Parliament to ensure the leaflet is ready for circulation. Promote through newsletter. Pupil travel group are finalising this leaflet, ready for publication next year.	July 2021	Action completed
C1	Cycle Training	Bikeability took place for the Year 6 children last year. A lack of instructors meant that no Bikeability for Year 4 children could be offered. Balanceability has taken place for the	Year 6 Bikeability has taken place this term Autumn 2020. Reception Balanceability has started in Reception during Autumn Term and will be ongoing throughout the year.	Autumn 2020 Summer 2021	Action completed

		Reception children in the Autumn Term 2019.	Balanceability resumed from March 8 th for all Reception classes and runs until the end of the academic year.		Action completed
P1	Road Safety Awareness The local Police Community Support Officer (PCSO), Julie Lewis, will continue to be invited to the School to work with pupils to undertake practical road safety awareness and training.	Two road safety theory sessions took place last year, one for Key Stage 1 children and one for Key Stage 2 children.	ST to investigate whether PCSO's are able to offer school visits. PCSO's have been re-deployed due to Covid. Visitors have been discouraged from coming into School under current restrictions. ST has signposted staff to road safety awareness resources.	October 2020 Ongoing- July 2021	Action completed
P2	Letter To Parents Letters will be sent to parents that positively reinforces the benefits of walking/ to school and emphasises the recognition for those that park safe and legally.	Letters sent by the Head Teacher, Assistant Head and Pupil Parliament children.	Letter to parents to reinforce expectations and to request that parents avoid driving along Hall Road drop off and pick up times. The draft letter is ready for publication. Consideration needs to be given to the right time for publication as restrictions ease. Dependent on changing Gov advice.	Nov 2020 Ongoing	Action completed
P4	RSOP 4 Road Safety/Obstructive Parking. School to actively recruit for this position.	Position has been advertised through school bulletins, Parish magazine.	To continue.	Ongoing	Action completed
P5	Work with the local PCSO Julie Lewis to help reduce inconsiderate parking around school on a continuous basis (Keep Clear markings and parking restrictions) to maintain road safety and good relations with local residents.	ST has liaised with PCSO, prior to her re-deployment to another team during lockdown. ST has contacted APCOA to ask for school patrols to be prioritised at Leckhampton.	ST to contact PCSO and APCOA to request more frequent patrols. No longer APCOA, but ST has contacted Borough Council parking team on 19/11/2020 and request for patrols made. Further request made in the Spring Term. Verbal feedback was that all requests are prioritised.	October 2020	Not possible due to COVID changes.

P7	Parking Promise Badge When parents have signed up to the Parking Pledge, provide them with a badge to display in their windscreen to mark this. Hold competition and promote numbers signed up to PP.	Parking pledge part of New Intake pack. Competition to design a parking promise badge not held due to lockdown.	Competition to be held Summer 1, in preparation for New Intake 2021. Pupil travel group held competition in Summer Term. Printing of parking pledges currently in progress.	July 2021	Action completed
P8	Poster and leaflet campaign competition Designed by pupils	Not taken place due to lockdown.	Competition to be held Spring/Summer 2021 to promote safe parking/travelling. As P7	July 2021	Action completed
MCU 3	High Visibility Presence at Drop Off and Pick Up. School will investigate the possibility of parents and/or staff on Hall Road in the vicinity of the School entrance wearing high visibility jackets to provide a presence in this area.	TWG agreed that they did not wish to pursue this role.	SLT will continue to wear high visibility jackets to provide a presence in the area. Ongoing	Ongoing	Action ongoing
TPS 1	Travel Charter. To be distributed as part of pupils and staff induction and training upon starting at the School. Regular reminders of the policies and guidelines within the Travel Charter are to be updated and awareness repeated through media at the School such as on the School website and through reminder bulletins.	ST has discussed travel plans with teachers new to school. School have reminded families through the website, school bulletins and email correspondence to families	To continue on appointment of new members of staff. Ongoing, as appropriate. School to continue to highlight to families through correspondence. Correspondence included in bulletin, with particular focus on Covid safety for families at the beginning and end of the day.	Ongoing	Action ongoing - completed to date.

TPS 2	Staff and Parent Access and Parking Policy. The Access and Parking Policy would include information on why bad parking is a problem and how this will be dealt with.	As above. Parking pledge included in New Intake information pack.	Positive reinforcement of key messages through correspondence and dialogue with parents as appropriate. Include parking information for new members of staff. Ongoing.	Ongoing	Action ongoing as appropriate.
TPS 3	Pupil/Parent Travel Plan Briefing. Provide new parents with a Travel Plan Briefing as part of induction.	As above. Parking pledge included in New Intake information pack.	Include travel information in Frequently Asked Questions for prospective parents and information in New Intake Packs. Travel information included in FAQ for prospective parents.	June 2021	Action completed
TPS 4	Staff Travel Plan Briefing. Provide staff with a Travel Plan briefing on recruitment.	As TPS 1	As TPS 2	Ongoing	Action ongoing
TPS 5	Sustainable Travel Packs. Issue sustainable school travel packs to staff and pupils to make them aware of sustainable travel options. This pack will be made available to download online via the School website. Develop further through new starter packs.	Discussion re travel to School with new members of teaching staff have taken place.	Pack to be created and available to download from website. Expand discussion to all new members of staff during induction. Information shared verbally with new members of staff.	Ongoing	Action ongoing.
TPS 7	Travel Plan Performance Updates. Issue Travel Plan performance updates through school newsletters to pupils / parents.	Minutes of TWG available on the website and key messages communicated through school bulletins, emails etc.	Ongoing	Ongoing	Action completed for meetings held.
TPS 8	Promote Sustainable Travel With Broadlands Liaise with	ST has liaised with Broadlands, who were	ST to contact Broadlands again to share walk to school planning and	November 2020	Action completed

	Broadlands to establish good travel habits in younger children before they start School.	willing to promote walking to Broadlands during the same week as School's planned Summer Term walk to school week. Not carried out due to lockdown.	dates, with a view to tying the two settings Walk to School events together, if possible. ST and Broadlands agreed one Walk to School/Pre-school week to coincide in the Autumn Term.		
TPS 10	Roadside Event A roadside event (i.e. students stood behind banner at the beginning or end of the School day) to spread the message visually to not only the School community but also the local community.	This event didn't take place due to lockdown. A scaled down version may be planned for the Summer Term, current restrictions permitting.	TWG to discuss the feasibility of a scaled down event in the Spring Term, depending on restrictions. Not currently feasible or desirable with the emphasis on social distancing.	June 2021	Not possible due to COVID
TPS 12	Incentivise Walking/Scooting/Cycling To School Recognising and rewarding children for walking/scooter and cycling to school to help raise the profile of healthy, sustainable travel and make the journey to school fun. Incentives such as stickers or trophies to provide positive encouragement within the class environment.	Walk to School weeks, Year 6 Bikeability training, letter from Pupil Parliament have all promoted this message.	TWG agreed at the meeting of 2/10/20 that the focus for this academic year should be on walking to school rather than scootering or cycling. This is to avoid congestion in confined areas, preventing the mixing of bubbles and a limited storage area at some of the entrances.	Ongoing.	Action completed
Additional Strategy – discussed by TWG on 2 nd October 2020	To explore the School Streets initiative by liaising with Glos County Council representatives and locally participating school.	Initial date of meeting tbc.	ST and members of TWG to explore further. Plan to be agreed as a result of initial meeting with relevant parties. Members of the TWG have corresponded with Glos County	Autumn Term 2020.	Action completed

			<p>Council representatives. LH has contacted Glos Highways and signage has now been replaced on Hall Road.</p> <p>ST met Sarah Lambing (School Travel Officer) and David Pritchett (Glos Local Highways Manager) on separate occasions to assess the extent of the travel issues outside School.</p> <p>ST fed back to TWG members the outcomes of the meeting with Glos County Council representatives.</p> <p>It was felt by Glos CC that the School's location on Hall Road would not lend itself to the consideration of a School Streets initiative, by virtue of the fact that it is a through road. (current trials of School Streets are all in cul-de-sac locations).</p>	
--	--	--	--	--

Summary

All actions have been completed, with the exception of a small number of actions not considered viable as a result of current COVID 19 restrictions.

Careful consideration has been given to concerns raised about the safety of pupils at drop off and pick up and alterations made to the beginning and end of day arrangements, such as using the MUGA as a drop off zone and by encouraging families to wait off the road in the car park to minimise congestion at the Hall Road car park entrance.