



# Leckhampton

C of E Primary School

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## Minutes of the meeting of the Travel Working Party (TWP) Monday 9th December 2019 Tech Room

### In Attendance

Mr T Kemp (TK)

Mrs P Mason (PM)

Ms L Hudson (LH)

Mrs S Taylor (ST)

### Apologies

Miss S Porter (SP)

1 The TWP reviewed the minutes of the last meeting, held on 24th October and agreed they were an accurate reflection of the meeting.

2 ST outlined progress against the actions agreed at the last meeting, detailed as follows:

W1 ST showed a draft version of the questionnaire to be sent to parents re Walking Bus. It was agreed that an addition would be to state that the questionnaire would be anonymous and non-judgemental in order to promote an honesty of response. Tbc as to whether this will be distributed electronically or as a hardcopy.

W2 ST explained that due to the need for trained tutors as part of this scheme and it is not a scheme to adopted by Gloucestershire Education Authority, it's not feasible to run a scheme such as this. ST will look to see if there are any charities which can offer a similar road safety awareness scheme.

W3 Walk To School week is taking place this week following ST's consultation with Pupil Parliament children. The children are enthusiastic to take part, having decorated pebbles in school, ready for a daily pebble hunt on their way to school during the week. Teachers are keeping a daily tally of numbers of children taking part for comparison with future Walk To School weeks.

W4/S1 All bikes and scooters to be walked in and out of school premises has been communicated to parents by SJP through the school bulletin. It has been noted that whilst the majority of pupils adhere to this, the same cannot be said of some pre-schoolers. SLT to reinforce message whilst on the gate in the mornings.

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S2/P2 Park and Stride/Glide. A letter to promote healthy travel to and from school from SJP is ready for distribution in January.

S3 Scooter Training. Following a conversation with County, ST has found two companies which may offer training. The emphasis needs to be on road safety awareness as well as fun, so ST will explore further.

S4 Scooter Leaflet- scheduled for Spring Term 20

C1 Cycle Training. ST has spoken to County who are currently recruiting additional Bikeability trainers. ST will contact County again in the coming months to check availability.

P1 Road Safety Awareness. ST has contacted PCSO and is currently in the process of organising dates for her to come into school and talk to the children.

P3 School had advertised this position widely but as yet no-one has come forward to express an interest. School will continue to actively seek a replacement.

P6 School to continue to promote Skillzone as a facility for supporting safety awareness.

LH has liaised with Governor who is able to produce signage to promote walking to school. SJP will liaise directly with him to produce banners and labels etc

3  
P7 Parking Promise Badge. This will begin with the New Intake starting in September '20. Competition to be held in Spring 2, to enable time for printing and circulation in June/July '20.

P8 Poster and Leaflet Campaign Competition. Combine with S4 Scooter leaflet, P7 Parking Promise Badge and printing for TPS 10 Roadside Event. Spring Term.

MCU 1. Promote Car Sharing. Include in questionnaire to ascertain interest.

MCU 2. Guaranteed Emergency Lift Home. This is already in operation due to the ethos of the school.

MCU 3. High Visibility Presence at Drop Off and Pick Up. Discussed as a group and concluded that parent reps felt uncomfortable at prospect of confrontation with fellow parents, particularly as no power to enforce. ST to contact ALCOA to request additional presence in an as hoc basis rather than attendance every day for one week, so that there is an element of surprise.

TPS 1. Travel Charter. Ongoing. Policies and guidelines. Ongoing reminders through bulletins and website articles. ST to update website with Walk To School report. As part of pupil induction, reference will be made to School's travel priorities.

TPS2/ MCU 3 Staff and Parent Access and Parking Policy. This was discussed but agreed that bad parking was an issue to be taken up by APCOA and PCSO in the case of vehicle obstruction and not members of the TWP.

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TPS 3. Pupil/Parent Travel Plan Briefing - as TPS 1

TPS 4 Staff Travel Plan Meeting -to be included as part of staff induction

TPS 5 Sustainable Travel Packs. As TPS 3 and TPS 4

TPS 6 STARS team and Debra the Zebra not part of Glos County Council initiatives. School will raise the profile of those who walk through Walk To School Weeks etc. ST will ask Pupil Parliament children to write a supporting letter using 'pupil voice'.

TPS 7 Travel Plan Performance Updates. Ongoing through newsletters and bulletins. ST to write website article.

TPS 8 Promote Sustainable Travel with Broadlands. ST will speak to Broadlands lead to encourage promotion of walk to pre-school as part of a healthy lifestyle.

TPS 9 Promote STARS and Debra the Zebra. As TPS. ST will promote through Pupil Parliament. As TPS 6

TPS 10. It was a suggestion by the TWP that this coincide with the Spring Walk To School Week. ST to co-ordinate with local councillor, Ian Dobie, PCSO, Parents, Staff, children and Governors. Consider inviting local residents. ST to invite Gloucestershire Echo to promote event.

TPS 12 Walk To School stickers to be purchased to reward children taking part.

BUS 1 No staff currently use public transport to travel to work. Consider whether this information might be useful for some groups; some of whom use bus service.

MSMP 1 Scheduled deliveries are requested to take place outside peak School drop off/pick up. TK highlighted that school coaches currently park on zig zags. ST stated that as part of new build that coaches would be able to wait on site.

AOB LH is going to follow up her request to Cllr Ian Dobie for new, larger signage on the road beside the allotments.

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