

**Teaching Assistant/Partner – Grade 3  
Person Specification**

<b>KEY CRITERIA</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Qualifications and Training</b>	<ul style="list-style-type: none"> <li>• Appropriately competent in English and maths</li> <li>• A qualification in English and Maths equivalent to at least NVQ 2</li> <li>• Teaching Assistant qualification – NVQ 2 or equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• Qualified First Aider</li> <li>• Child Protection Training</li> </ul>
<b>Competence Summary</b> (Knowledge, abilities, skills, experience)	<ul style="list-style-type: none"> <li>• Experience of working with children</li> <li>• A working knowledge of the National Curriculum</li> <li>• Able to use ICT to support children’s learning</li> <li>• Able to confidently and competently apply knowledge and skills acquired from training into a practical classroom context</li> <li>• Good planning and organisational skills</li> <li>• Ability to motivate and encourage pupils</li> <li>• Able to identify and prepare appropriate resources under the direction of the Class Teacher</li> <li>• Able to communicate effectively both verbally and written</li> </ul>	<ul style="list-style-type: none"> <li>• Additional evidence of or further training</li> </ul>
<b>Work-related Personal Requirements</b>	<ul style="list-style-type: none"> <li>• Actively enjoys working with children and has empathy towards pupils and their needs</li> <li>• Professionally discreet and able to respect confidentiality</li> <li>• The ability to work co-operatively and flexibly as part of a team</li> <li>• Firm, sensitive and effective approach towards pupil discipline</li> <li>• Confident and able to use own initiative</li> </ul>	
<b>Other Work Requirements</b>	<ul style="list-style-type: none"> <li>• Patient and resilient</li> <li>• A willingness to further develop professional practice</li> <li>• Articulated desire to work at Leckhampton C of E Primary School</li> </ul>	